

**PORTSMOUTH NORTH END CYCLING CLUB**  
**COMMITTEE MEETING**  
**16th January 2023, 19:45 at the Mountbatten Centre. Track Room**



Minutes and Agenda : COMMITTEE MEMBERS:

	Holder	Role	contact email	Report
1	Peter MacLellan	Chair (Trustee)	chair@pnecc.co.uk	Y
2	Matthew Puddick	Secretary (Trustee)	secretary@pnecc.co.uk	Y
3	Alan Collins	Treasurer (Trustee)	treasurer@pnecc.co.uk	Y
4	Mark Williams	Vicechair	vicechair@pnecc.co.uk	
5	David Knight	Timetrial Secretary	timetrial@pnecc.co.uk	Y
6	Tim Lawn/Ken Houlberg	Road Secretary	road@pnecc.co.uk	
7	Alan Collins	CX	cx@pnecc.co.uk	
8	Gareth Fiford	Club Captain	clubcaptain@pnecc.co.uk	Y
9	vacant	Coaching Coordinator	coaching@pnecc.o.uk	
10	Andy Connelly	Media Secretary	media@pnecc.co.uk	
11	Beth MacLellan	Club Kit	clubkit@pnecc.co.uk	Y
12	Carl Benfield	Social Secretary	social@pnecc.co.uk	
13	Adrian Saunders	Members Rep		
14	position vacant	Members Rep		

Open invite to all members to attend as usual online reminders sent 12.01.2023 on members FB.

Membership coordinator, Club Welfare Officers copied on the agenda

1. Apologies for absence

- Alan Collins, Carl Benfield

2. Minutes of the last meeting

Minutes published 6th October on the website, link emailed to members & posted on the FB members page.

3. Matters arising from the last minutes

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No matters arising.

4. Correspondence

- British Cycling: Together Grant; Volunteer Grant; BC South Minutes 6th Dec Board; Road Work Group 2023 planning; Handbike retention options.
- 2 junior Go Ride enquiries, referred to Gordon.

5. Club level appointment in the last period

- a. Alan Collins - Treasurer
- b. Tim Lawn - Road Secretary
- c. Andy Connelly - Media Officer
- d. Adrian - Ordinary Members

6. Matters arising from Committee Members' reports (circulated in advance)

- a. Chair Report - Peter Mac (inc' Welfare)
- b. Treasurer – Alan Collins
- c. Secretary - Matthew Puddick
- d. Road Secretary – Tim Lawn/Ken Houlberg
- e. Time Trials Secretary – David Knight
- f. CX/ Track Secretary – Alan Collins
- g. Club Captain – Gareth Fiford
- h. Coaching - vacant, interim cover report Peter Mac
- i. Media and Public Relations Officer – Andy Connelly
- j. Kit Provider – Beth MacLellan
- k. Social Secretary – Carl Benfield

7. Agenda Items

- a. PNECC Together Fund, Grant application. Options and sub team to prep proposal, application close Feb 17th - Peter Mac. **DECISION** - Apply, consult with activity leads on a common purpose.

<https://www.britishcycling.org.uk/search/article/20221212-Together-Fund-0?fbclid=IwAR0kNxcg3bCP PcVbochk9oKcoebQ7ZlzR9ue88Y914ZoHRvis4EpuS8pTj1E>

- b. Submission Entry of BC Club of the Year, proposal - Peter Mac **DECISION** - Apply subject to volunteer. (Andy Connelly will review and if possible coordinate the entry).

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[https://bikmo.com/uk/partners/british-cycling/club-of-the-year-2023/?utm\\_campaign=2467646\\_Bikmo%20Solus%20%7C%2009%2F01%2F2023&utm\\_medium=email&utm\\_source=British%20Cycling%20V2&dm\\_i=480K,1GW1Q,UROPT,6T2H5,1](https://bikmo.com/uk/partners/british-cycling/club-of-the-year-2023/?utm_campaign=2467646_Bikmo%20Solus%20%7C%2009%2F01%2F2023&utm_medium=email&utm_source=British%20Cycling%20V2&dm_i=480K,1GW1Q,UROPT,6T2H5,1)

c. Ideas for intra club event with Fareham Wheelers. Proposal Peter & Alan meet in the next couple of weeks. (Tues at Catsfield Hall) - Peter Mac **DECISION** - Worth exploring. TT competition, events, etc.

8. Any other business

- a. Adrian Saunders proposed and seconded to role as Member Representative, thank you and welcome to Adrian.
- b. Dave Bush, first aider offering to run a first aid course. Activity leaders to coordinate potential participants; Ride Leaders, Event Volunteers, Marshalls etc.

**Meeting closed @ for side catch ups.**

9. Date of next meetings

- 20th Feb
- 13th March
- 24th April

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16th January 2023, 19:45 at the Mountbatten Centre. Track Room



## Committee Reports, *period ( to 16th Jan)*

### **Chair Report - Peter Mac**

- Club BC Affiliation renewed for 2023 (early at discounted rate).
- Club webhosting and payment ownership transferred from Paul Martin to chair@pnecc.co.uk - web hosting payment made (at new discounted rate) & domain payment now made by BACS. Matt added to acct
- Mountbatten Development Plan update submitted to BH Live and BC. New plan coordinator to be appointed by BH Live. Promotion Banners non-delivery , to replace once ticket is resolved.
- Catchup Matt Low - prep for 2023 and key holder arrangements for PNECC Hub; planned track repairs. (repairs completed wk51-2023, shared on social media). Just ride feedback (after 6 events) opened up to all riders - Hire feedback : Activity Grant application submitted to PCC Sports Council 31st Dec. (awaiting decision).
- BC requested options for mid week race congestion mitigation - Meeting with ROC 7th Dec and options provided , Race proposals approved by BC South. No Mountbatten congestion mitigation actions for 2023 by the Race work group. .Post date allocation catch up with RCO, co planning will be done for 2024.
- BC South Minutes 6th Dec received. BC South sec arranging website update and MoM distribution. PositiveJust Ride F'back from the Club coordinator.
- BC grant scheme Options & Support requested from BC South to retain Handbike for general use. Request by Paul Smith.
- AGM Outcomes - 2021 AGM MoM Signed and Published; Rules v4.0 updates published; Constitution v6.0 signed by President and published
- AGM Role changes complete and email addresses and accounts reassigned. (Former Chairman and Vicechairman account deleted - not in use for 12months +; Open roles for Members reps - most urgent, Junior Rep, Women Rep

#### **Other**

- Chase the Sun team entry successfully completed, support driver team in place and accommodation booked.
- Spain get together - venue agreed at Southsea Village.
- PNE Nat B Road & PNECC Summer races set up on BC Event dash. Event volunteers and club Marshall help sought (2 more marshal candidates needed). Medical cover for races sourced and booked.
- Go Look see volunteering at FWCC Cx & Clanfield CX - Invite from Fareham Wheeler to have an intra club event.

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***Secretary - Matthew Puddick***

**Membership update** - Membership as reported at the AGM was 155. We are in the membership renewal period, started mid Dec and runs until end Feb. All u18s extended to year end after 18th birthday as agreed at AGM. Currently we have had 68 members renew/join.

Disposed assets - none in the report period.

***Treasurer – Alan Collins***

Account handover and set up from Mark is almost complete. Payment and receive benign managed by Peter & Matt.

***Road - Tim Lawn/Ken Houlberg***

***Time trial - David Knight***

I have organised the club event time trials for the year, they are all up on the website: [TIME TRIAL RESULTS – race entry and results \(tresults.co.uk\)](https://tresults.co.uk)

This includes notifications to CTT, Hampshire and West Sussex police and the road traffic agency.

The first event will be the P843-10 from West stoke hall on Sunday 02/04/2023, this will include the fixed gear competition, so a trophy up for grabs on the first event. This event will be one week after we are back from Spain and on the same day as the tour of Flanders.

The next notable event and trophy opportunity is the Team time trial on 04/05/2023

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The open event has been organised with the exception of the hall, Wickham is unavailable so I have asked Southwick but am awaiting a response.

I need to get Switch unblocked to take online payments. To do this I need Alan to log in and set himself up on the website.

***CX & Track - Alan Collins***

***Captain - Gareth Fiford***

**Sunday Club Ride Summary**

3 Sunday Rides Cancelled due to weather warnings.

1 Come and try in January

Bad weather has lowered turn out for Sunday rides with all participants riding together on multiple occasions.

Difficulty in getting volunteer ride leaders, looking to recruit more into inters/prog and social. 1

new ride leader identified in period for inters.

**Monday Mountbatten Just Ride**

Large turnout of 32 riders on first Monday back after Xmas break. Good numbers throughout the winter with weather warnings causing cancellation once. Pete has handed over guidance on Monday

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evening operations, which I will formalise in due course on the club share. Gaining interest from outside of PNE and looks like the sessions will continue to grow as the weather improves.

***Social - Carl Benfield***

***Coaching - vacant , comment P Mac***

2 off youth training enquiries. Both referred to Gordon to explain suitability of HSDC or other activities.

***Media - Andy Connelly***

***Club Kit – Beth MacLellan***



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## Kit Provider Report January 2023

<b>Category of Stock</b>	<b>Value from last report Sept 2022</b>	<b>Current Value of Stock</b>	<b>Sales/gifts since last report</b>
Kalas	130	130	
Endura	35	30	5
General	284	229	55
<b>Grand Total</b>	449	<b>389</b>	-

### Sales

Sales since last report £50

Leg warmers given as prize at AGM £10

### Stock value

£389 This includes the reduction in stock value following the write down exercise done in August last year

### Orders

The last Kalas order placed in October was delivered and distributed to all members in December

### Kalas

Next shop opening date planned to be advertised in February with delivery end April/early May

### Seadog hoodies/polos/T shirts

We have 2 Hoodies size S (chest 36/38) in stock returned due to being too small

I have asked Seadog for a 2023 price quote in anticipation of placing an order for the Spain trip.

*Could the committee members please advise if there is any more volunteer leisurewear to be provided and I'll include in the new order when placed*

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**Stock Summary Table:**

						Price EA	Value
<b>Kalas</b>		Size 2	Size 3		Total		
Mens Bibshorts			1		1	£ 40.00	40
Womens Elite jersey s/s Full Zip		1			1	£ 30.00	30
Womens Bibshorts		1	1		2	£ 30.00	60
					<b>Kalas Total Value</b>		<b>£ 130.00</b>
<b>Endura</b>	Size XS	Size S			Total		
Mens Bibshorts		1			1	£ 5.00	5
Womens Waist Shorts	1				1	£ 5.00	5
<b>Endura Kids</b>		Age 7-8	Age 9-10	Age 11-12			
Jersey				2	2	£ 5.00	10
Shorts		0	2		2	£ 5.00	10
							<b>£ 30.00</b>
<b>General Kit</b>	Size XS	Size S	Size M	Size XL	Total		
Leg Warmers			3		3	£ 5.00	15
Arm Warmers		2			2	£ 5.00	10
Mitts	1	3		2	6	£ 10.00	60
Neck Warmers			2		2	£5.00	10
Caps			8		8	£ 15.00	120
Beanies			7		7	£2.00	14
							<b>£ 229.00</b>